



# TSU-CAT GENERAL INFORMATION

## REQUIREMENTS FOR TSU-COLLEGE ADMISSION TEST (CAT)

To be qualified to take the TSU-CAT, applicant must meet the following requirements.

### FIRST: Applicant must belong to one of the categories listed below:

1. Completed/completing secondary level of education from Department of Education-recognized and/or accredited secondary school.
2. Those declared eligible for admission to college after taking the Philippine Educational Placement Test (PEPT).

### SECOND: Applicant must meet all the prescribed college admission test requirements of the university.

1. Photocopy of Form 138 (Report Card). Present the Original Copy.
2. Photocopy of Certificate of Good Moral Character.
3. Photocopy of Authenticated (NSO/PSA) Birth Certificate.
4. 2 pcs. identical 1.77"x1.37" (passport-sized) photo with name tag. **(DELA CRUZ, JUAN CRUZ)**
5. Official Receipt of non-refundable testing fee amounting to Php300.00 (to be paid at the TSU Cashiering Office).
6. Accomplished College Admission Test Application Form (TSU-GUI-SF-18).

### THIRD: Applicants eligible for admission to college must meet the following additional requirements:

1. Must not have taken any college subject/s previously;
2. Must not be taking any college subject/s at present;
3. Will not be taking any college subject/s prior to or for the semester or academic year for which the TSU College Admission Test is to be taken;
4. Students enrolled in vocational courses or those not leading to a degree program can apply for the TSU College Admission Test.

## HOW TO QUALIFY FOR AN UNDERGRADUATE DEGREE PROGRAM

To qualify in a particular undergraduate degree program, the applicant needs to choose from among the list of courses offered in the University. Applicant needs to indicate his or her choice of course with its corresponding course code in the TSU College Admission Test Application Form. (E.g. Bachelor of Arts in Communication (course) 1101 (course code).

## THE TSU CAT APPLICATION PROCESS

1. Obtain application forms from the GUIDANCE AND COUNSELING OFFICE located at TSU Main Campus.
2. Read carefully the TSU-CAT General Information in the CAT Application Form.
3. Fill up the College Admission Test Application Form. (In print and bold letters)
4. Be sure that all the necessary requirements are *clipped* to your application form.
5. Pay the TSU-CAT Fee at the Cashiering Office.
6. Submit the completed and accomplished application form and requirements at the Guidance and Counseling Office.
7. Wait for the TEST PERMIT once your application form is submitted.

\*Take note of your scheduled date, time, venue and room number.

**WE ARE OPEN FROM TUESDAY TO FRIDAY (Except during HOLIDAYS) at 7:00am to 6:00pm.**

## COLLEGE ADMISSION TEST SCHEDULES

## PROCESSING OF APPLICATION FORMS

Form No.: TSU-GUI-SF-16	Revision No.: 00	Effectivity Date: June 24, 2016	Page 2 of 2
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### TAKING THE TSU-COLLEGE ADMISSION TEST

Proceed to your designated Testing Room at the College of Business and Accountancy Building located at the TSU Main Campus. Be there at **7:30am** for the **8:00am** session and **12:30pm** for the **1:00pm** session. Bring the following:

1. TEST PERMIT (No Test Permit No Exam)
2. Lead Pencil No. 2, Quality Eraser
3. 1 Valid Identification Card
4. Pencil Sharpener

**\*NOTE:** The use of any electronic gadget during the test is STRICTLY PROHIBITED. This is a ground for DISQUALIFICATION from taking the test.

### WHEN TO CLAIM YOUR TEST RESULT

1. Please refer to your TEST PERMIT/CLAIM STUB for the schedule of releasing of Test Results.
2. Proceed to the Guidance and Counseling Office and present your TEST PERMIT/CLAIM STUB.
3. ENROLLMENT SCHEDULES are indicated on the Test Result.

### WHAT IF I DO NOT QUALIFY FOR THE COURSE I APPLIED FOR?

If you did not qualify for the course you applied, you have several options. You can try other courses if:

1. your rating is within their posted cut-off, and
2. they still have available slots.

Present your College Admission Test Results (which you will claim at the Guidance and Counseling Office according to the schedule of releasing of test results). However, there is no guarantee of acceptance as each College has its own decision according to its own criteria.