



# PURCHASE ORDER

**DELIVERY DUE DATE:** 08/20/22

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

Supplier : **INFOWORX INC.**  
Address : Mc Arthur Highway, San Roque, Tarlac City  
Type of Business : Merchandising  
TIN No. : 004-845-988-005 VAT Reg.  
Tel. No. : Telefax No.: 045-491-2383

PR No.: 2022-06-152  
PO No.: 2022-313  
Date: 7/22/2022  
Mode of Procurement: Small Value .

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:

Delivery Term: 20 calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	bottle	<b>INK, Epson C13T03Q100 black ink bottle large 6000 yield for M1100, M1120, M2140</b> ..... <i>Purpose: for office use</i>	3	600.00	<b>1,800.00</b>

(Total Amount in Words) One Thousand Eight Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,  
  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:  
  
**INFOWORX INC.**  
(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

COMMISSION ON AUDIT  
**RECEIVED**  
AUG 03 2022

Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-101101-22-070720  
Amount : 1,800



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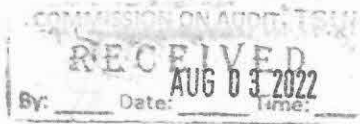
*[Signature]*  
**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official *[Signature]*

Conforme:

**INFOWORX INC.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:  
*[Signature]*  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No.: 02-101101-22-07-070  
Amount: ₱ 1,800.