



# PURCHASE ORDER

**DELIVERY DUE DATE:** 10/26/23

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier : **DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**  
Address : C. Santos St., Tarlac City  
Type of Business : Merchandising  
TIN No. : 000-540-804-000 VAT Reg.  
Tel. No. : (045) 925-0944

PR No.: 2023-09-364  
PO No.: 2023-508  
Date: 10/05/2023  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 20 calendar days  
Date of Delivery: \_\_\_\_\_ Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
11	can	TEXTILE PAINT, Yellow (125ml)	2	120.00	240.00
12	can	TEXTILE PAINT, Blue (125ml)	2	120.00	240.00
***** Purpose: Materials for the Foundation Week Celebration					<b><u>480.00</u></b>

(Total Amount in Words) Four Hundred Eighty Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

DR. GRACE N. ROSETE  
Vice President for Administration  
Authorized Official

Conforme:

10/6/23

**DIOLAZO PRINTING PRESS & GEN. MDSE. CORP.**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_



Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOPS No. : 12-206441-1023-10-2338  
Amount : P 480