



# PURCHASE ORDER

**DELIVERY DUE DATE:** 11/12/23

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

Supplier : **ELIZ'S GARMENTS**  
Address : 4247 - A Pascual Ave., Gate III San Sebastian, Tarlac City  
Type of Business : Manufacturing  
TIN #: 177-228-554-000 VAT Reg.  
Tel. No.: 0920 - 902-9100

PR No.: 2023-09-344  
PO No.: 2023-514  
Date: 10/10/2023  
Mode of Procurement: Small value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 Calendar days  
Date of Delivery: Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
2	piece	LOGO, LABORATORY SCHOOL, MEDIUM 5CM IN DIAMETER, WOVEN ***** Purpose: APP- 2023 3rd Quarter- BC General Merchandise	500	18.00	<u>9,000.00</u>

(Total Amount in Words) Nine Thousand Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official



Conforme:   
10/13/23

**ELIZ'S GARMENTS**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available:

**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 02-207512-2023-10-0118  
Amount : 9,000