



# PURCHASE ORDER

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 11/16/24

Supplier: **TRES B MARKETING INC.**  
 Address: **F. Tañedo St., Brgy. Poblacion, Tarlac City**  
 Type of Business: **Merchandising**  
 TIN No.: **614-247-408-00001 Non-VAT Reg.**  
 Tel. No.: **628-0932**

PR No.: **2024-09-358**  
 PO No.: **2024-652**  
 Date: **10/11/2024**  
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**      Delivery Term: **30 calendar days**  
 Date of Delivery: \_\_\_\_\_      Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
21	unit	Grasscutter, 4 stroke	6	7,950.00	47,700.00
23	unit	Power Spray	5	3,800.00	19,000.00
24	piece	Spray Gun, Stainless Upper ( use for paiting spray )	6	800.00	4,800.00
***** Purpose: APP 1st Quarter 2024					<b><u>71,500.00</u></b>

(Total Amount in Words) Seventy One Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. ARNOLD E. VELASCO**  
 President  
 Authorized Official

Conforme:

*Meth* 10-17-24

**TRES B MARKETING INC.**

(Signature over printed name & date)



Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**  
 Budget Officer

ALOBS No. : **12-204941-2024-10-3349**  
 Amount : **71500-**