



# PURCHASE ORDER

Procurement Unit  
Tel No.: (045) 606-8142/ 606-8157

**DELIVERY DUE DATE:** 2-24-23

Supplier : **ELIZ'S GARMENTS**  
Address : 4247 - A Pascual Ave., Gate III San Sebastian, Tarlac City  
Type of Business : Manufacturing  
TIN #: 177-228-554-000 VAT Reg.  
Tel. No. : 0920 - 902-9100

PR No.: 2023-01-007  
PO No.: 2023-026  
Date: 1/24/2023  
Mode of Procurement: Small value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY**  
Date of Delivery:  
Delivery Term: 30 Calendar days  
Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: indigo and gray w/ TSU logo, Sizes: S-30, M-120, L-100, XL-70, 2XL-23, 3XL-5, 5XL-2	350	265.00	92,750.00
2	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: raspberry and gray w/ TSU logo, Sizes: S-30, M-120, L-100, XL-70, 2XL-23, 3XL-5, 5XL-2	350	265.00	92,750.00
3	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: mellow yellow & gray w/ TSU logo, Sizes: S-30, M-120, L-100, XL-70, 2XL-23, 3XL-5, 5XL-2	350	265.00	92,750.00
4	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: lawn green & gray w/ TSU logo, Sizes: S-30, M-120, L-100, XL-70, 2XL-23, 3XL-5, 5XL-2	350	265.00	92,750.00
5	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: Navy Blue w/ TSU logo color: with Red lining for the collar and sleeves, Sizes: XS-1, S-7, M-30, L-35, XL-17, 2XL-8, 3XL-1, 4XL-1	150	270.00	40,500.00
6	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: Yellow w/ TSU logo, color: with Brown lining for the collar and sleeves, Sizes: XS-1, S-7, M-30, L-35, XL-17, 2XL-8, 3XL-1, 4XL-1	150	260.00	39,000.00
7	pcs	<b>Souvenir Polo Shirt</b> (Short Sleeves), Lacoste (Honeycombed) color: Black w/ TSU logo color: white with back print, Sizes: XS-1, S-7, M-30, L-35, XL-17, 2XL-8, 3XL-1, 4XL-1	150	260.00	39,000.00
8	pcs	<b>Souvenir Jacket</b> , Polyester, nylon and cotton color: black w/ TSU logo, Sizes: XS-1, S-7, M-24, L-23, XL-17, 2XL-6, 3XL-1, 4XL-1 ***** Purpose: for APP 1st Quarter 2023	80	725.00	58,000.00
					<b>547,500.00</b>

(Total Amount in Words) Five Hundred Forty Seven Thousand Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. GRACE N. ROSETE

Vice President for Administration

Authorized Official

Conforme: *[Signature]* 01/25/23

**ELIZ'S GARMENTS**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_



Funds Available:

*[Signature]*  
**JASPER A. YAUDER, CPA**

Budget Officer

ALOBS No. : 12-207512-2023-1-0010

Amount : ₱ 547,500