



PURCHASE ORDER

DELIVERY DUE DATE: 04 JUN 2024

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : **GEMS CUTFLOWERS & PARTY NEEDS**
 Address : **M.H. Del Pilar St., Sto. Cristo, Tarlac City**
 Type of Business : **Merchandising**
 TIN No. : **257-225-178-000 Non-VAT**
 Tel. No. : **(045) 982-8754 / 0927 535 4427**

PR No.: **2024-05-202**
 PO No.: **2024-350**
 Date: **05/24/2024**
 Mode of Procurement: **Small Value**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: **5 calendar days**
 Date of Delivery: Payment Term: **n/15**

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	piece	BLUE BALLOON	100	2.50	250.00
2	piece	WHITE BALLOON	100	2.50	250.00
***** Purpose: for the conduct of the Moving up Ceremony of the Childcare Center					500.00

(Total Amount in Words) Five Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

DR. ARNOLD E. VELASCO
 President

Authorized Official

Conforme:

GEMS CUTFLOWERS & PARTY NEEDS

(Signature over printed name & date)

Bank Account Name: _____

Bank Account Number: _____

Bank Name: _____

Bank Address: _____

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-MU441-114-15-1708

Amount : 500.00