



# PURCHASE ORDER

**DELIVERY DUE DATE:** Pick-up / COD  
January 04, 2025

Procurement Unit  
Tel No.: 045-606-8142/606-8157

Supplier : **ALCAPORT TRADE**  
Address : #34 Buenamar Road, Novaliches, Quezon City  
Type of Business : Merchandising  
TIN No. : 129-236-481-000 VAT Reg  
Tel. No. : 0917-897-5172

PR No.: 2024-07-291  
PO No.: 2024-576  
Date: 9/13/2024  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: Pick-Up  
Date of Delivery: \_\_\_\_\_ Payment Term: COD

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pack	<b>AMBER WIDE MOUTH PACKER ASSEMBLED,</b> Quality Environmental Containers, 34oz/1L Wide mouth amber glass packer, raised fill marker, 53-400 PTFE lined cap - certified, 12 pieces per pack, sold by pack  ***** <i>Purpose: Phase 1: Assessment and Authentication of Invasive            Alien Tree Species Found in Selected Forest Areas of San Jose            Tarlac Phase 2: Phytochemical Screening and Antimicrobial            Activity of Invasive Alien Tree Species Found in Selected Forest            Areas of San Jose Tarlac. Lead Author: Geraldine Gamoso.</i>	1	9,325.00	<b><u>9,325.00</u></b>

(Total Amount in Words) Nine Thousand Three Hundred Twenty Five Pesos Only

Warranty shall be for a period minimum of three (3) months for expendable supplies, or a minimum period of one (1) year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Maria Gale Alcantara-Delica 10-05-2024  
Conforme:

Very truly yours,  
  
DR. ARNOLD E. VELASCO  
President 9-25-24

**ALCAPORT TRADE**  
(Signature over printed name & date)

Bank Account Name: LAND BANK OF THE PHILIPPINES  
Bank Account Number: 0622-0069-10  
Bank Name: Alcaport Trade  
Bank Address: 34 Buenamar Drive Novaliches Quezon City

Authorized Official

Funds Available:  
  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOBS No. : 12-206441-2024-19-2024  
Amount: 9,325.00



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Very truly yours,

DR. ARNOLD E. VELASCO

President 9-25-24

Authorized Official

Conforme:

**ALCAPORT TRADE**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_

Bank Account Number: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank Address: \_\_\_\_\_

Funds Available:

JASPER A. YAUDER, CPA

Budget Officer

ALOBS No. : 02-MCH-11-774-29-9029

Amount : 7,325.00