



# PURCHASE ORDER

**DELIVERY DUE DATE:** 10/28/23

Procurement Unit

Tel No.: (045) 606-8142/ 606-8157

Supplier : <b>E-GLORIA'S FLOWER SHOP, PARTY NEEDS &amp; CATERING</b> <b>SERVICES</b>	PR No.: 2023-10-383
Address : <u>M.H Del Pilar, Sto. Cristo, Tarlac City</u>	PO No.: 2023-529
Type of Business : <u>Merchandising</u>	Date: 10/17/2023
TIN No. : 405-183-384-000 Non-VAT	Mode of Procurement: <u>Small Value</u>
Tel. No. : 0939-734-8707	

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <b>TARLAC STATE UNIVERSITY</b>	Delivery Term: 10 calendar days
Date of Delivery:	Payment Term: n/15

Item No.	Unit	Description	Quantity	Unit Cost	Total Cost
1	pack	<b>BALLOONS, 30'S</b> ***** <i>Purpose: to be used for Piyestang Elesyan 2,0</i>	4	100.00	<b>400.00</b>

(Total Amount in Words) Four Hundred Pesos Only

Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:

*[Signature]* 10/18/23

**E-GLORIA'S FLOWER SHOP, PARTY NEEDS & CATERING SERVICES**

(Signature over printed name & date)

Bank Account Name: \_\_\_\_\_  
 Bank Account Number: \_\_\_\_\_  
 Bank Name: \_\_\_\_\_  
 Bank Address: \_\_\_\_\_

RECEIVED  
 OCT 19 2023

Funds Available:  <b>JASPER A. YAUDER, CPA</b> Budget Officer	ALOBS No. : 02-20441-2023-10-2450 Amount : 400.00
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