



# PURCHASE ORDER

**DELIVERY DUE DATE:** 09/08/22

Procurement Unit  
Tel. No.: 045-606-8142/ 606-8157

Supplier: **A.C. MENDOZA PRINTING COMPANY INC.**  
Address: San Sebastian Village Phase 3, Tarlac City  
Type of Business: Manufacturing  
TIN#: 007-290-469-000 VAT REG.  
Tel. No.: 045 - 9821814

PR No.: 2022-06-147  
PO No.: 2022-324  
Date: 7/29/2022  
Mode of Procurement: Small Value

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **TARLAC STATE UNIVERSITY** Delivery Term: 30 calendar days  
Date of Delivery: \_\_\_\_\_ Payment Term: N/30

| Item No. | Unit | Description  | Quantity | Unit Cost | Total Cost              |
|----------|------|--|----------|-----------|-------------------------|
| 5        | pcs  | <b>CARTOLINA, light violet, long, 8 1/2" x 13"</b><br>*****<br><i>Purpose: for BAASO use</i> | 5000     | 14.50     | <b><u>72,500.00</u></b> |

(Total Amount in Words) Seventy Two Thousand Five Hundred Pesos Only

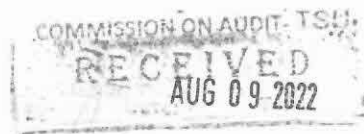
Warranty shall be for a period minimum of Three (3) months for expendable supplies, or a minimum period of one (1) Year for non-expendable supplies. In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed

Very truly yours,

**DR. GRACE N. ROSETE**  
Vice President for Administration  
Authorized Official

Conforme:

**A.C. MENDOZA PRINTING COMPANY INC.**  
(Signature over printed name & date) 8/9/2022



Bank Account Name: \_\_\_\_\_  
Bank Account Number: \_\_\_\_\_  
Bank Name: \_\_\_\_\_  
Bank Address: \_\_\_\_\_

Funds Available: \_\_\_\_\_  
**JASPER A. YAUDER, CPA**  
Budget Officer

ALOPS No. : 02-207512-2022-05-0060  
Amount : ₱72,500